



*"People  
helping people  
help  
themselves"*

Mitchell E. Daniels, Jr., Governor  
State of Indiana

***Division of Disability and Rehabilitative Services***  
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**To:** DDRS Stakeholders  
**From:** Jade Luchauer, BDDS Director  
**Re:** BDDS District Office Restructuring  
**Date:** November 15, 2011

The Bureau of Developmental Disabilities Services (BDDS) will restructure the BDDS District Offices, effective November 15, 2011, to further improve the efficiency and effectiveness of monitoring services to Hoosiers with Intellectual and Developmental Disabilities (ID/DD). Each BDDS District will have staff dedicated to the following functions:

- Intake – All intake functions related to those applying for or entering services
- Supported Group Living (SGL) – Facilitate SGL placements and services provided to those in SGL placement
- Omnibus Budget Reconciliation Act (OBRA) – Monitor Hoosiers with ID who reside in nursing facilities and nursing facility model waivers; placement of individuals with ID out of nursing facilities
- Transition – Review and monitor all waiver transitions; Initiate and monitor State Line funded services. NOTE: The Division of Disability and Rehabilitative Services Case Management Entity will perform Transition Activities as outlined in current policy. The BDDS District staff must approve all residential transitions as placement authority.
- Monitor – Case file reviews; Assessment of Adult Foster Care placements
- State Operated Facilities (SOF) – Monitor Hoosiers with ID/DD who reside in SOFs; placement of individuals with ID/DD out of SOFs

BDDS District Office locations and contact information can be found at the following site: <http://www.in.gov/fssa/files/BDDS.pdf>. District Managers may be contacted for current caseload assignments.

